



PNG Institute of Medical Research (PNGIMR)

The PNGIMR is a statutory organization dedicated to conducting medical research on the primary health problems facing the people of Papua New Guinea. It produces internationally recognized research that attracts global attention and funding from various international agencies.

Vacant Position: Senior Scientific Officer

Project: National Malaria Control Programme Evaluation and Operational Research 2024 to 2026

Overview:

The PNGIMR is seeking a qualified and enthusiastic individual to join the Malaria Control Project-Goroka based. This project aims to understand the impact of malaria control activities and the dynamics of malaria epidemiology across Papua New Guinea, providing critical insights to the Health Department.

Key responsibilities include:

- Day-to-day oversight and management of the project to support research activities.
- Scheduling and facilitating research team meetings and conference calls. Preparing status reports for key stakeholders. Depending on project needs, reports may include information about project timelines, the status of deliverables, and/or resource requirements.
- Manages the project budgeting and reporting related to project operations.
- Assuring project teams meet deadlines and maintaining an ongoing working relationship with the field team, internal staff, and project stakeholders.
- Undertake the implementation of various research activities of the Malaria Control project and ensure the successful delivery of such activities under the supervision of SRF.
- Carry out administrative tasks associated with specified research funding, for example, risk assessment of research activities, gaining and maintaining appropriate local research ethics approval and reporting according to research governance guidelines, organization of project meetings, and documentation. Implementation of procedures required to ensure accurate and timely formal reporting and financial control.
- Supervise the work of Scientific Officers and Research Assistants and provide training to staff.
- Contribute with data analysis, interpretation, reporting, and paper writing.
- Establishes and maintains close links with NDoH, Provincial Health Authorities, and other stakeholders.
- Establishes excellent and collaborative relationships with internal and external stakeholders.
- Works with the SRF and other partners on monitoring and reporting against budgets, targets, and performance indicators.
- Participate and contribute to relevant technical working groups and stakeholder meetings.

Essential Qualifications:

- Master's Degree or equivalent in Epidemiology, Public Health, or health sciences; or a bachelor's degree with honors in health sciences or medical sciences with professional qualifications and experience in quantitative health research.
- Demonstrated ability to organize research activities to meet deadlines and quality standards.
- Strong data collection and quantitative analysis skills.
- Commitment to good research ethics and capacity development.
- Ability to plan and manage a demanding workload with minimal supervision.
- Capable of supervising junior staff and delegating effectively.
- Able to contribute to management and administrative processes.

Terms & Conditions:

The position is offered on a fixed term contract with options for renewal depending on performance. Salary commensurate with experience and qualification.

Application Process:

Interested candidates are encouraged to apply, demonstrating their qualifications and experience relevant to the key responsibilities and essential qualifications outlined above.

Applications must include a cover letter, copies of certificates and an updated resume that includes the name and contact details of three referees. Applications should be delivered to:

The Recruitment Team
PNGIMR, P O Box 60,
GOROKA, EHP, 441,
Email to recruitment@pngimr.org.pg or woods.gigmai@pngimr.org.pg

Application must be submitted before Friday 05 July, 2024.

“PNGIMR is an Equal Opportunity Employer and comply with Child Protection Policy”

‘Only short-listed applicants will be contacted for an interview’