



PAPUA NEW GUINEA INSTITUTE OF MEDICAL RESEARCH

PO BOX 5345, BOROKO, NCD, PAPUA NEW GUINEA

Telephone: Enquiries: (675) 7373 4024
Facsimile: (675) 340 3576

Online: <http://www.pngimr.org.pg> E-mail: recruitment@pngimr.org.pg

PNGIMR is a statutory organization tasked with conducting medical research into the primary health problems facing the people of Papua New Guinea. Our vision is to be the centre of excellence in medical and public health research in PNG and globally.

The Institute's Vector Borne Disease Unit (VBDU) has 2 new positions available. Based in Port Moresby, the successful applicants will be part of a team who will be implementing a program of research work in the serosurveillance of COVID-19 in selected provinces across PNG.

Position 1: Field/Clinical Coordinator

The appointee will work alongside the project manager to coordinate and supervise the research activities as directed by the study investigators. He/she will work under the direct supervision of the study investigators.

Key responsibilities include:

- Coordinating and Supervising the implementation of proposed research activities
- Collecting clinical and research data as directed by study investigators
- Providing clinical care to study participants and patients when required
- Provide supervision to the field and clinical team
- Day-to-day oversight and management of the various research activities

Essential Criteria:

- Current Registration as Health Extension Officer
- Bachelor's degree in health science (HEO)
- Excellent ability to speak, write and understand English and Tok Pisin
- Ability to work independently and with limited supervision
- Applicant must be based in Port Moresby

Position 2: Project Manager

The appointee will support the project field/clinical coordinator to coordinate and supervise the research activities as directed by the study investigators. He/she will work under the direct supervision of the study investigators and the heads of the vector borne disease unit.

Key responsibilities include:

- Coordinating the implementation of proposed research activities

- Providing high-quality partnership brokering support to all stakeholders involved in the work
- Coordinating timely and cost-effective management, administrative, financial, procurement, logistics and security support to all research partners involved

Essential Criteria:

- Bachelors Degree in Health Management or similar
- Has minimum 2-5 years of experience as a project manager or similar role
- Ability to communicate effectively with others
- Excellent ability to speak, write and understand English and Tok Pisin
- Ability to work independently and with limited supervision
- Applicant must be based in Port Moresby

Full copy of the job descriptions are available on our website: www.pngimr.org.pg.

Please forward your application inclusive of a cover letter with an updated CV and 3 current referees to:

The Site Manager – Port Moresby

By Post: PNG Institute of Medical Research PO Box 5345, Port Moresby, NCD

Drop application in person:

PNG Institute of Medical Research, Section 71, Lot 11, Henao Drive, Gordons, NCD

By Email Att : recruitment@pngimr.org.pg

Application closes on **26th May 2023**. Only shortlisted candidates will be contacted.