



## Job Description

<b>Title</b>	<b>Senior Scientific Officer</b>
<b>Department</b>	Population Health and Demography Unit
<b>Project</b>	Malaria Control project funded by Global Fund
<b>Post Responsible for:</b>	Line management responsibility for Scientific Officers (SO) and Research Assistants (RA)
<b>Post Reporting To:</b>	Senior Research Fellow (SRF)
<b>Position location:</b>	Office-based Goroka (occasional travel)

### **Scope of Position** (Short paragraph describing the main aspects of the role)

To undertake the implementation in accordance with the Malaria Control project “National Malaria Control Programme Evaluation and Operational Research 2021 to 2023” funded by The Global Fund under the supervision of the grant holder and Senior Research Fellow. The project is to understand the impact of malaria control activities and dynamics of malaria epidemiology across PNG, and inform the Health Department about these findings. The appointee will ensure the successful implementation of project activities and meet all the deadlines required by the funders. This is a technically challenging role that will require the appointee to draw upon a wide range of knowledge and understanding on health survey research on a day-to-day basis.

### **Position Requirements** (List of main responsibilities and the outcomes/standards required)

#### **Key Responsibilities:**

- Undertake the implementation of various research activities of Malaria Control project and ensure the successful delivery of such activities under the supervision of SRF
- Carry out administrative tasks associated with specified research funding, for example risk assessment of research activities, gaining and maintaining appropriate local research ethics approval and reporting according to research governance guidelines, organization of project meetings and documentation. Implementation of procedures required to ensure accurate and timely formal reporting and financial control
- Supervise the works of SO and RA and provide trainings to staffs
- Assist/Contribute SRF with data analysis, interpretation, reporting, and paper writing
- Establishes and maintains close links with NDoH, Provincial Health Authorities, Global Fund and other stakeholders
- Establishes excellent and collaborative relationships with internal and external stakeholders
- Works with the SRF and other partners on monitoring and reporting against budgets, targets and performance indicators
- Participate and contribute in relevant technical working meetings

#### **Essential Requirements:**

- Master’s Degree or equivalent in Public Health, professional qualifications and experience in quantitative health research
- Able to organize research activities to deadline and quality standards
- Demonstrated data collection and quantitative analysis skills
- Commitment to good research ethics, capacity development
- Strong ability to plan and manage demanding workload and to work with minimal supervision
- Ability to plan and meet deadlines
- Able to supervise work of junior staff, delegating effectively
- Able to contribute to the management and administrative processes

Essential Requirements:

- Work effectively in a team, understanding the strengths and weaknesses of others to help teamwork development
- Positive attitude to colleagues

Preferably:

- High level of understanding of epidemiology and statistics, public health practice, and health care evaluation
- A record of publication and dissemination of research findings
- Proficient in STATA or R software